

Engr Abul Kalam Library Yearly Objective & Action Plan

Yearly Quality Objective 2017:

Development of Email Generation Module of BMS for Defaulter Students and Book Bank OPAC

Action Plan:

	Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
A	i. Formation of Committee to device mechanism for system generated emails for defaulters												
	ii. Development of Report to identify missed out email addressess												
	iii. Development of Form to obtain email addrss												
	iv. Obtaining missed out email addresses from students												
	v. Development of Email Module												
	vi. Testing of Emails; a) Rectification of mechanism errors b) Identification of invalid email addresses												
	vii. Correction of invalid email addresses												
	viii. Finalization and Run of Email Generation Module												
B	i. Devising searching parameters of the OPAC												
	ii. Development of the OPAC												
	iii. Testing and Debuging												
	iv. Launching of the OPAC through the Library website												

Legend	
Planned	
Progress	
Deviation	10%